

~~CONFIDENTIAL~~

25 OCT 1960

MEMORANDUM FOR: Director of Security

SUBJECT : OS--Training (Training Policy for Security Career Service Personnel)

1. Thank you very much for the copy of the new Office of Security Directive No. 60-3, Office of Security Training Policy, dated 14 September 1960. This is a very welcome addition to the body of training policy gradually being built up within our Agency.
2. The establishment of these minimum training standards as prerequisites for specified positions will not only prove beneficial to your Office, but also to the Office of Training. We gain thereby an indication of your training requirements, and of the categories of personnel involved, which will be most helpful to us in keeping our training programs up to date.
3. Please permit the Office of Training to be of all possible service to you in training OS instructors in instructional techniques and course planning, in arranging for additional training beyond the minimum standards, and in the development of long-range programs, including external training where this may be appropriate.

MATTHEW BAIRD
Director of Training

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NO CHANGE in Class. ☐

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